

Reservation Due Date
31 October 2016

HOTEL RESERVATION FORM

City University of Hong Kong, Institute for Advanced Study
IAS Symposium on Chemistry of Complex Matter (14 – 15 November 2016)

Attn: Harbour Plaza Metropolis – Ester Leung (Senior Sales Manager)
Fax: (852) 3160-6988 Tel: (852) 3160-6807 Email: EsterL@harbour-plaza.com

Harbour Plaza Metropolis ~ 821 guest rooms and suites are designed for guests who expect discreet luxury and modern functionality. Connected to main shopping and entertainment districts, we are next to MTR Hung Hom Station which just 2 stops away from City University. Our free shuttle bus service offers guests a convenient option to Tsim Sha Tsui shopping district within 5 minutes. Hotel recreation: gym, sauna, Jacuzzi, outdoor swimming pool and spa & massage services. For dining, the hotel has outstanding Harbour view restaurants and bar serving International, Japanese, and Chinese cuisine.

Name : Prof./Dr/ Mr./Ms (First name) _____ (Last name) _____

Number of Rooms: _____ Contact No. : (Tel) _____ (Email) _____

Superior Room on Standard Floor

() HK\$1,030nett* room only () HK\$1,140nett* with ONE daily buffet breakfast

Benefits

- Complimentary in-room wireless internet access for 2 IP users
- 2 bottles of distilled water per day
- Complimentary in-room coffee/tea making facilities
- Free shuttle bus service between Hotel and Tsim Sha Tsui area
- Free local telephone calls and welcome fruit plate
- Free use of hotel gym, sauna and swimming pool with Jacuzzi

**The above room rates are inclusive of 10% service charge and prevailing government tax per room per night.*

Special Request: Queen Size Bed Two Single Beds Non-smoking

Arrival Date: _____ Flight _____ Time _____

Departure Date: _____ Flight _____ Time _____

Airport Shuttle: Shuttle bus – HK\$140 per person per trip to/from Airport and Hotel Arrival Departure

Limousine: 4-seats Benz – HK\$650 per car per trip to/from Airport and Hotel Arrival Departure

An additional charge \$150 for the limousine taken within 0030hrs to 0530hrs is required

** Please approach hotel "Pick-up B05A" counter for the transportation service in the HK International Airport Terminal 1**

Booking Guaranteed By: Visa Master Card No. : _____ Expiry Date: _____

Date of Application: _____ Signature: _____

IMPORTANT NOTES:

1. In case of any cancellation made less than 14 days, 1 night room charge will be debited on your given credit card directly. For any no-show, amendment or cancellation of room reservation made less than 7 days prior to your arrival, room charge of whole period of stay will be debited on your given credit card directly.
2. Payment Method: All guests must settle all payments by cash or credit card upon departure.
3. Rates are on **first-come-first-served basis**, applicable for **3 days pre and post of the visit** and subject to hotel's availability.

****HOTEL WILL REPLY YOU WITHIN 3 WORKING DAYS****